

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Nagar, Ila](#); [Smith, Jeremie S.](#)  
**Cc:** [Heysel, Garrett](#); [Wilson, Luke](#)  
**Subject:** Arabic 2241  
**Date:** Tuesday, January 14, 2020 10:29:00 AM  
**Attachments:** [image001.png](#)

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Dear Ila and Jeremie,

On Monday, January 6, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed a request to offer Arabic 2241 (an existing course with GE Cultures and Ideas & GE Diversity-Global Studies) fully online.

I am happy to report that the request was unanimously approved. The panel had a number of recommendations. Could you please make sure that the following comments are communicated to the faculty member(s) so that appropriate corrections can be made before the course is taught again?

- Syllabi:
  - Request to use the same course title throughout. The one that appears in the course catalog (and the form in curriculum.osu.edu) is “Contemporary Arab Cultures: Arts, Mass Media, Society.” However, the Summer 2020 syllabus uses the following title “Cultures of the Contemporary Arab World: Arts, Mass Media, Society” and the in-person syllabus uses “Cultures of the Contemporary Arab World.” There is a slight difference in content expectations between “Contemporary Arab Cultures” and “Cultures of the Contemporary Arab World.”
  - Grading scale is not the same for the in-person vs the online syllabi. The in-person syllabus indicates that 65-69 is a D (there is no D+) and anything 64 or below is an E. The online syllabi indicate that 67-69.9 is a D+, 60-66.9 is a D, and anything below 60 is an E. Thus, in the in-person course, students can never earn a D+ and they earn an E much sooner than in the online course.
  - All three syllabi include the wrong name for the diversity GE category: “non-western/global studies.” The correct name is GE “Diversity-Global Studies.” There has not been a “non-western” subcategory since before 2012 (i.e., since conversion to semesters). Furthermore, the goal for Diversity-Global Studies listed on all three syllabi is the goal for another GE category: “Social Sciences.” The goal for GE Diversity is “Students understand the pluralistic nature of institutions, society, and culture in the United States and across the world in order to become educated, productive, and principled citizens.” All GE goals and ELOs are posted <https://ascas.osu.edu/curriculum/ge-goals-and-learning-outcomes>
  - Make sure to adapt the boilerplate instructions included in ASCTech syllabus template to the specifics of the particular course when the course is taught: e.g.,
    - P. 8 of both online syllabi has a heading about quizzes and exams under Other Course Policies, but there are no exams in the course.
    - P. 9 of both online syllabi has a paragraph about group projects, but the course does not seem to include group projects.
  - Autumn on-line syllabus: Pp. 10-11: There is no need for two mental health statements.
  - In-person syllabus: P. 13: Even in Spring 2018, the Office of Student Disability was no

longer in Pomerene Hall.

- GE assessment: The indirect assessment section asks that students respond to questions about how the course fulfilled the GE ELOs. Those questions need to be answered at the beginning of the course and again at the end. Given the types of questions posed, it would be impossible for students to answer these at the beginning of the course. Thus, it is not useful to ask those questions as a baseline measurement at the beginning of the semester. Those questions should only be asked at the end of the course. (Note that the section on Cultures and Ideas refers to “Diversity: Global Studies” in the two headings preceding the written-out ELOs. This is likely a cut-paste mistake.)
- Technical review sheet. The review sheet for the Summer version was not uploaded in curriculum.osu.edu. Instead the in-person syllabus was uploaded twice. The panel assumes the technical review for the Summer syllabus was as positive as for the Autumn syllabus.

The course request is now being advanced to OAA and the Registrar’s Office.

Should you have any questions, please do not hesitate to contact Luke Wilson, faculty Chair of the Arts and Humanities 2 Panel (cc’d here), or me.

Many thanks,  
Bernadette



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